

Request of Resale Certificate

(for ALL properties sold or transferred within Victoria Estates HOA)

Request Date: _____ Estimated Closing date: _____

Agent requesting Resale Certificate: _____

Seller's Real Estate Company: _____

Seller's Agent: _____ Phone #: _____

Seller's Agent's email address: _____

Buyer's Real Estate Company: _____

Buyer's Agent: _____ Phone #: _____

Buyer's Agent's email address: _____

Physical Address of Property: _____

Block #: _____ Lot #: _____ Phase # _____ within Victoria Estates HOA subdivision

Attach the current certified ASPLS Mortgage Location As-Built

Seller's name: _____

Buyer's name: _____

Buyer's current mailing address: _____

Buyer's phone number: _____ Email: _____

Title Company: _____

Title Company's contact: _____ Phone # _____

A Resale Certificate can be completed ONLY AFTER ALL of the above information is received.

*All Resale Certificates fees (\$250 cash or check) are payable to **VEHOA**.*

*Payment is due **BEFORE** picking up the Resale Certificates at **6661 W. Cambridge Dr., Wasilla, AK***

Chain-of-Custody for Resale Certificate

The following is to be completed when the Resale Certificate is received. ONLY the Seller/Buyer of record or his/her authorized Agent of record (with the Agent's documented proof) may pick up and sign for a VEHOA Resale Certificate.

VEHOA Resale Certificates WILL NOT be mailed, shipped, electronically transferred, or delivered.

Received By: _____ Date: _____

(Signature)

Printed name of above signature: _____

Real Estate Agency/Office represented: _____

Identification verification _____ Verified by: _____

Victoria Estates Homeowners' Association, Inc.

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